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Ontario Department of Education

WITHDRAWN
UNIVERSITY OF TORONTO

Special Departmental Grants

Public and Separate Schools

1924

ISSUED BY AUTHORITY OF
THE MINISTER OF EDUCATION

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SPECIAL DEPARTMENTAL GRANTS

I. FIFTH FORMS

COUNTIES AND DISTRICTS

Establishment

1. A Board which maintains a Fifth Form in accordance with the following regulations shall be entitled to its share in the special Legislative Grant to Fifth Forms in addition to its share in the General and the other Special Legislative Grants to Public and Separate Schools:

(1) No grant shall be paid to a Fifth Form located in an urban municipality which maintains a High or a Continuation School.

(2) The subjects of study shall be those prescribed for Form V in the Course of Study for Public and Separate Schools.

(3) (*a*) There shall be at least an average daily attendance of two pupils who have been admitted in accordance with the provisions for admission to the High Schools.

(*b*) Pupils who are competent to take up the work may also be admitted to a Fifth Form on the report of the Principal, approved by the Inspector; but the attendance of such pupils shall not be counted in making up the prescribed average.

Staffs

2.—(1) The teacher shall hold at least a Provincial Second Class certificate.

(2) A teacher who was qualified for a Fifth Form under the Regulations of 1907 shall remain qualified under the same Board for the Fifth Form in which he was then teaching.

(3) Before appointing a teacher, Boards should consult the Inspector in order that all the necessary subjects of study may be adequately provided for.

Equipment

3.—(1) Special Equipment shall have been provided of the following minimum values:

Library, $80; Scientific apparatus, $80; Maps and Charts, $20; Art Models and supplies, $20.

(2) The equipment for a Fifth Form shall be for the special needs of such Form and shall be approved from time to time by the Inspector.

(3) (*a*) Of the foregoing equipment, the minimum value of the Maps and Charts and the Art Models and supplies and at least 25 per cent. of the minimum value of the Library and Scientific Apparatus shall be provided before the Fifth Form may share in the Legislative Grant. Each year after the first year, at least 25 per cent. additional of the minimum value of the Library and Scientific Apparatus shall be provided until the minimum value is reached.

NOTE.—In the case of schools where Fifth Forms are being newly established, the apparatus for Physiography, Botany, Zoology, and Art need not be provided during the first year for such of these subjects as are not being taken during that year.

(*b*) When, however, the pupils are preparing for examinations prescribed by the Department in Art, Physiography, Botany, Zoology, or Agriculture, such equipment as is needed for the courses therein shall be provided after due notice by the Inspector concerned; unless such provision has been made satisfactory to the Inspector, candidates from the school will not be admitted to any of the Departmental examinations concerned.

(4) From year to year, Boards shall expend on equipment such further sums as may be required by the Minister, on the report of the Inspector.

NOTES: 1.—At least one locked press or cabinet should be provided to contain the books and the apparatus. The chemicals should be kept in a separate press. For the safe-keeping of all the equipment, the Board should hold the principal responsible; and, on a change of principal, it should investigate the condition of the equipment.

2.—The special equipment shall be entered under suitable heads in the catalogue separately from the ordinary equipment, which latter shall not be included in computing the grant for the Fifth Form. The catalogue and the invoices of new equipment shall be inspected at each visit by the Inspector concerned. The invoices shall be kept on file at the school. The various items of the equipment shall also be valued by the Inspector as often as may be rendered necessary by the condition of the said items.

3.—As the Legislative Grant is paid only upon items of equipment approved by the Inspector, Boards of Trustees should submit for his approval a list of proposed purchases.

COUNTIES

County and Legislative Grants

4.—(1) The yearly Legislative Grant for each Fifth Form in the Organized Counties shall be the total of the sums apportioned on the different bases set forth below in the case of each grade.

(2) Except with the consent of the Minister on the report of the Inspector, all sums received by a Board in any year from the Legislature and the County as a Fifth Form grant shall be expended on the salaries and equipment of said Form alone before the close of the calendar year next following.

(3) A financial statement shall be submitted through the Inspector concerned, by each Board to the Minister of Education, in a form to be provided by the Department, showing the receipts and expenditures on this account, with such additional particulars as the Minister may require.

(4) As a condition of the payment of the Legislative Grant, the Inspector concerned shall certify, in a form to be provided by the Department, that, to the best of his knowledge and belief, the provisions of the Regulations have been fully complied with.

Apportionment of Legislative Grant

5. For the purpose of apportioning the Legislative Grant, Fifth Forms shall be divided into three grades, as follows:

(1) Grade A, which shall include Fifth Forms in schools where there is a staff of at least two teachers, the Principal giving instruction to not more than the pupils of Forms Four and Five; and—

(2) Grade B, which shall include Fifth Forms in schools where there is a staff of at least two teachers, the Principal giving instruction to not more than the pupils of Forms Three, Four and Five; and—

(3) Grade C, which shall include the other Fifth Forms which have complied with the minimum requirements set forth in Regulations 1, 2, and 3 above.

6. The Legislative Grants to Fifth Forms shall be apportioned in accordance with the following scheme:

Fixed Grants

(1) For Grades A and B the fixed grant shall be $20; and for Grade C, $10.

On the Special Equipment

(2) For each grade the grant on the Special equipment shall be 10 per cent. on the approved value, the maximum value recognized being as follows:

Library, $200; Scientific Apparatus, $200; Maps, Charts, and Tellurian, $50; Art Models and supplies, $50.

NOTE.—In the case of a Fifth Form which has been in successful operation under the present regulations, but which, owing to unavoidable causes, the Board has been unable to maintain in any one year, the percentage on the value of the equipment may be paid for that year by the Minister, on the recommendation of the Inspector concerned.

On Salaries

(3) (*a*) In the case of Grade A, the Legislative Grant on Salaries shall be apportioned on the following bases:

For Rural Schools.

Ten per cent. of the excess of the Principal's salary over $300 in addition to the general and special Legislative Grants to rural Public and Separate Schools. Maximum Grant, $30.

For Urban Schools.

Thirty per cent. of the excess of the Principal's salary over $400. Maximum Grant, $60.

For both Urban and Rural Schools.

Twenty-five per cent. of the excess of the Principal's salary over $600. Maximum Grant, $60.

(*b*) In the case of Grades B and C, the Legislative Grant on Salaries shall be apportioned on the following bases:

For Rural Schools.

Five per cent. of the excess of the Principal's salary over $300 in addition to the general and special Legislative Grants to rural Public and Separate Schools. Maximum Grant, $15.

For Urban Schools.

Twenty-five per cent. of the excess of the Principal's salary over $400. Maximum Grant, $50.

For both Urban and Rural Schools.

Twenty-five per cent. of the excess of the Principal's salary over $600. Maximum Grant, $30.

On the Teachers' Certificates

(4) (*a*) In addition to the Legislative Grant to rural and urban Public and Separate Schools on the grade of the Principal's certificate and the length of his successful experience, $25 shall be paid if he holds a permanent Provincial First Class certificate, or if he holds in addition to a Permanent Provincial Second Class certificate a degree in Arts from a British University, approved by the Minister.

(*b*) When the Principal has taught during the preceding year with the certificate specified in (*a*) above for less than the year but for at least a term, half of the above grant shall be paid in each case.

(*c*) The status and the competency of the teacher shall in each case be attested by the Inspector.

DISTRICTS

Legislative Grants

7. The yearly apportionment of the Legislative Grant for each Fifth Form in the Districts on the basis set forth above shall be twice the total of the sums apportioned on the same basis for a Fifth Form in the Counties.

COUNTIES AND DISTRICTS

II. ART

8. On the report of an Inspector designated for the purpose by the Minister, that the supervision, accommodations, equipment, organization, teaching, and the pupils' work are satisfactory, the Legislative Grant for Art will be apportioned and paid by him as follows:

(1) (*a*) An annual grant of $60 to the Supervisor of Art in the schools of an urban municipality who holds an Art Supervisor's certificate obtained on a Departmental examination therefor, and whose whole time is given to the work of the schools in Art, as prescribed in the Syllabus of Courses, with an additional $60 if he holds also the Diploma of A.O.C.A. from the Ontario College of Art; and—

(*b*) An annual grant of $40 to the teacher of Art in the schools of a town or a village who holds a certificate in Elementary Art obtained on a Departmental Examination therefor, and who has general charge of the Art work in the schools, as prescribed in the Syllabus of Courses.

(*c*) An annual grant of $30 to the teacher of Art in a rural school of at least four rooms who holds a certificate in Elementary Art obtained on a Departmental Examination therefor and who has general charge of the Art work in the school as prescribed in the Syllabus of Courses.

(2) A Board whose Supervisor or teacher of Art has earned the special Legislative grant provided for above shall spend, before the close of the current calendar year, at least an amount equal to this special grant in the purchase of works of art approved by the Inspector and selected from the lists contained in *Educational Pamphlet No.* 5: LISTS OF REPRODUCTIONS OF WORKS OF ART. Towards the cost of this purchase, duly certified by the Inspector, the Minister will make a special grant to the Board of $30 in the case of (1) (*a*) above, and of $20 in the case of (1) (*b*) above, and of $20 in the case of (1) (*c*) above.

III. MUSIC

9. On the report of an Inspector designated for the purpose by the Minister that the supervision, accommodations, equipment, organization, teaching, and the pupils' proficiency are satisfactory, the Legislative Grant for Music will be apportioned and paid by him as follows:

(1) (*a*) An annual grant of $60 to the Supervisor of Music in the schools of an urban municipality who holds a Music Supervisor's certificate obtained on a Departmental examination therefor and whose whole time is given to the work of the schools in music as prescribed in the Syllabus of Courses; and—

(*b*) An annual grant of $40 to the teacher of music in the schools of a town or a village, who holds at least a certificate in Elementary Music obtained on a Departmental Examination therefor, and who has general charge of the teaching of Vocal Music in the schools, as prescribed in the Syllabus of Courses.

(*c*) An annual grant of $30 to the teacher of Vocal Music in a rural school of at least four rooms who holds a certificate in Elementary Vocal Music obtained on a Departmental Examination therefor, and who has general charge of the teaching of vocal music in the school, as prescribed in the Syllabus of Courses.

(2) A Board whose Supervisor or teacher of Music has earned the special Legislative grant provided for above shall spend, before the close of the current calendar year, at least an amount equal to this special grant for the purchase of equipment for the teaching of music approved by the Inspector. Towards the cost of this purchase, duly certified by the Inspector, the Minister will make a special grant of $30 in the case of (1) (*a*) above, and of $20 in the case of (1) (*b*) above, and of $20 in the case of (1) (*c*) above.

IV. MANUAL TRAINING AND HOUSEHOLD SCIENCE

Legislative Grants—General

10.—(1) The Legislative Grants for Manual Training and Household Science to each Board that complies with the Regulations will be apportioned and paid by the Minister as follows:

(*a*) An Annual General Grant for Manual Training of $200, and for Household Science of $120.

(*b*) Ten per cent. of the annual expenditure for teachers' salaries over $600, to a maximum of $200.

(*c*) (i) For Manual Training, for the first year, 40 per cent. of the value of the equipment to a maximum of $400; and, for each of the three years following, 20 per cent. to a maximum of $200.

(ii) For Household Science, for the first year, 40 per cent. of the value of the equipment to a maximum of $400; and, for each of the three years following, 20 per cent. to a maximum of $200.

(*d*) An Annual Grant on the character of the special accommodations for the work of Forms III and IV according to the following scheme of grades:

Manual Training

	I	II	III	IV
Wood-working and Wood-turning Shop	$10 00	$7 50	$5 00	$2 50
Stock Room	5 00	3 75	2 50	1 25
Teachers' Room	3 00	2 75	1 50	75
Blackboards	2 00	1 50	1 00	50
Lighting	2 00	1 50	1 00	50
Heating	2 00	1 50	1 00	50
Ventilation	2 00	1 50	1 00	50
Cloakrooms and Lavatories	4 00	3 00	2 00	1 00

Household Science

Kitchen	$10 00	$7 50	$5 00	$2 50
Pantry, Cupboard, and Storeroom	5 00	3 75	2 50	1 25
Dining Room	10 00	7 50	5 00	2 50
Sewing Room	10 00	7 50	5 00	2 50
Teachers' Room	3 00	2 75	1 50	75
Blackboards	2 00	1 50	1 00	50
Lighting	2 00	1 50	1 00	50
Heating	2 00	1 50	1 00	50
Ventilation	2 00	1 50	1 00	50
Cloakrooms and Lavatories	4 00	3 00	2 00	1 00

(2) (*a*) In the apportionment of the grant for Manual Training, the maximum recognized value of the equipment for the different departments shall be as follows:

Wood-working, $500.
Wood-turning, $400.
Library, $100.

(*b*) In the apportionment of the grant for Household Science, the maximum recognized value of the equipment for the different departments shall be as follows:

Cookery, Sanitation, and Hygiene, $500.
Hand and Machine Sewing, $250.
Laundry Work, $150.
Library, $100.

(3) (*a*) No grant will be made for Manual Training unless at least provision has been made in Form IV for woodworking and the associated drawing, or for Household Science unless at least provision has been made in the same Form for sewing, cookery, sanitation, and hygiene.

(*b*) The grants provided for above are awarded on condition that the elementary work prescribed in the curriculum for Forms I, II and III is satisfactorily done. If time has to be spent in the manual training room on work that should have been done in the lower grades the grants may be reduced.

(*c*) When the provision for the above courses is less than the time of one teacher for five hours and a half for each of five days a week, the General Grant under (1) (*a*) above will be correspondingly decreased; when it is greater, it will be correspondingly increased.

(*d*) No grant will be paid on the equipment of a Manual Training or Household Science centre in which there has been no class for more than one year.

(*e*) When an equipment for Manual Training or Household Science on which the Legislative Grant has been paid to its full value remains unused for two years the Minister may direct the transfer of said equipment to one of the other centres in the Province.

(*f*) On the report of the Inspector that the equipment or the accommodations are inadequate or unsuitable, or that one or more members of the staff are inefficient or not legally qualified, such reductions may be made in the general grant and in the grants payable upon the equipment, the accommodations, and the salaries of the staff, or the whole grant may be withheld, as the Minister may deem expedient.

(*g*) The accounts of the Manual Training and Household Science Departments shall be separately reported each year to the Minister, and the Legislative grants therefor shall be spent wholly for the purposes of Manual Training and Household Science. The totals of the receipts and expenditures shall, however, also be included in the General Financial Statement of the Board to the Department of Education.

Special Provisions for Rural and Urban Schools

11.—(1) The Board of a rural or an urban school which is unable to comply with the provisions of the General Regulations, but which maintains classes in Manual Training as applied to the work of the Farm or in Household Science suitable to the requirements of the rural districts, which employs a teacher or teachers qualified as below, and which provides accommodations and equipment and a course of study, approved by the Minister before the classes are established, will be paid by the Minister the sums provided in the scheme below, out of the grants appropriated therefor; said grants to be expended on the accommodations, equipment, and supplies for Manual Training and Household Science. In no year, however, will the Departmental grants exceed the total expenditure of the Board for these classes.

(2) On the report of the Inspector of Manual Training and Household Science that the organization and the teaching of the classes in Manual Training or Household Science maintained as provided above are satisfactory, an annual grant will be paid by the Minister out of the grant appropriated according to the following scheme for each room equipped:

(*a*) (i) When the teacher holds a Second Class certificate, but is not specially certificated in Manual Training or Household Science:

Initial grant: to Board, $40; to teacher, $15.

Subsequent grant: to Board, $20; to teacher, $15.

(ii) When the teacher holds a Second or Third Class certificate and has satisfactorily completed the work of one summer course in Manual Training or Household Science, provided by the Department, and undertakes to complete Part II the following year, or receives permission from the Minister to postpone said part:

Initial grant: to board, $40; to teacher, $20.

Subsequent grant: to Board, $20; to teacher, $20.

(*b*) (i) When the teacher holds a Second or Third Class certificate and in addition the Elementary certificate in Manual Training or Household Science:

Initial grant: to Board, $75; to teacher, $40.

Subsequent grant: to Board, $30; to teacher, $40.

(ii) When the teacher holds a Second Class certificate and in addition the Ordinary certificate in Manual Training or Household Science:

Initial grant: to Board, $75; to teacher, $50.

Subsequent grant: to Board, $30; to teacher, $50.

(*c*) When a school taking up Household Science provides at least one hot dish for the pupils staying to lunch from November 1st to March 31st, the above grants to the teachers of Household Science will be increased $10.

V. AGRICULTURE AND HORTICULTURE

12.—(1) (*a*) A Board that provides and maintains satisfactorily to the Minister throughout the year a course of instruction in Nature Study and in Elementary Agriculture and Horticulture shall be entitled to special grants as specified below; in no case, however, will the grant exceed the total amount expended by the Board during the year for the work.

(*b*) To the teacher whose work is reported as satisfactory by the Public or Separate School Inspector, the Minister will pay, in addition to the salary paid by the Board, an additional grant as specified below.

(2) (*a*) Schools intending to undertake for the first time, or to continue this work at the beginning of the school year, and thus qualify for the entire annual grants, must notify to such effect the Deputy Minister through the Public or Separate School Inspector at as early a date as possible before September 10th, on the form provided by the Department. This notice shall be signed by the Secretary as well as by the teacher. Where the work is undertaken for the first time at the beginning of the calendar year the notification shall be sent in before January 10th; where at Easter, before March 10th.

(*b*) The teacher shall inspect the pupils' home gardens at least once each half year, and in the case of each pupil, he shall prepare a report to be submitted to the Inspector at his half-yearly visits.

(3) The time allotted to the work on the time-table of the school shall be definitely stated, shall amount to at least one hour a week during the year, and shall be satisfactory to the Inspector. Additional provision for practical work may be made before or after the regular school hours or on Saturdays.

(4) (*a*) The teachers shall keep a record as indicated on the special form provided by the Department, of the work carried on in the garden and the instruction given in the school. These records shall be inspected by the Public or Separate School Inspector on his visits to the school, and shall be forwarded by the teacher as a report to the Minister through the aforesaid Inspector. No grants will be paid to either Boards or teachers unless this report is sent in.

(*b*) The pupils shall keep records systematically in special agricultural note-books or garden journals of the instruction given and the practical work carried on in their school and home gardens. These records shall be submitted for the approval of the Inspector.

(5) The accounts for the work in Agriculture shall be kept separately from the general school expenditure, and a financial statement shall be submitted, on the special form provided by the Department, by the Secretary to the Minister through the Public or Separate School Inspector at the end of the school year in June. The totals of the receipts and expenditures shall, however, also be included in the General Financial Statement of the Board of the Department of Education. No grants will be paid to a school until these reports are received.

(6) These grants shall be apportioned for the school year and reports shall be required from both teachers and Boards at the close of the term in June. These reports endorsed by the teacher are to be transmitted to the Department of Education through the local Inspector on or before July 20th.

(7) (*a*) The grants payable to Boards and teachers of ungraded schools (schools with one teacher) and graded schools (schools with more than one teacher), with the main requirements for earning these grants, are set forth in the following schedules and regulations:—

I. SCHEDULE OF GRANTS FOR RURAL UNGRADED SCHOOLS

Forms III and IV

Requirements	Where the teacher holds a second class certificate but is not certificated in Agriculture.				*Where the teacher holds an Elementary certificate in Agriculture and Horticulture or receives a certificate during the year.			
	To the Board†	To Teacher†			To Trustees	To Teacher†		
		For full year	For fall term	For winter and spring terms		For full year	For fall term	For winter and spring terms
A. First Plan *Instruction* Instruction throughout the whole year, to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled. *Home Gardens* Home gardens or projects by pupils of Forms III and IV supervised by the teacher. *School Grounds* Well kept grass and flower plots, borders, screens, etc., at school for beautifying grounds and for instructional purposes.	Not exceeding $10.00	$15.00	$5.25	$7.50	Not exceeding $20.00	$40.00	$14.00	$21.00
B. Second Plan *Instruction* Instruction throughout the whole year to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled. *School Gardens* (1) A pupils' school farm or school garden at or near the school, having at least six square rods for experimental and observation plots and contributing to the school Fair. (2) For other pupils of Forms III and IV not represented in the work on the six square rods, either additional plots in the school garden, or gardens or projects at home, supervised by the teacher. *School Grounds* Well kept grass and flower plots, borders, screens, etc., for beautifying grounds and for instructional purposes.	Not exceeding $15.00	$20.00	$8.00	$10.00	Not exceeding $30.00	$50.00	$18.00	$27.00

*This includes teachers who have taken Part I of the course and who undertake to complete the course by taking Part II at the following Summer Session.

†(1) When, with the approval of the local and the Departmental Inspector, the work begins at Easter, a proportionate amount of the grants will be paid, provided an undertaking is given by the Board that it will be continued during the year following.

(2) On the recommendation of the local Inspector, approved by the Departmental Inspector, the grants to Boards and teachers in the districts and the poorer parts of the counties may, in each case, be one-half greater than those provided in the above schedule.

(3) When the teacher holds an Intermediate certificate in Agriculture, the grant, in addition to his salary, shall be one-half more than that specified in the above schedule for the holder of an Elementary certificate. This clause applies also to graded schools.

II. SCHEDULE OF GRANTS FOR RURAL AND URBAN GRADED SCHOOLS

Forms III and IV

Requirements.	*Where the teacher is certificated in Agriculture, or receives a certificate during the year.			
	To the Board.†	To the Teacher.†		
		For full year.	For fall term.	For winter and spring terms.†
A. FIRST PLAN.				
Instruction.				
Instruction throughout the whole year, to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled.	$20.00 for each teacher not exceeding $100.00 for each School.	$40 00	$14 00	$21 00
Home Gardens.				
Home gardens or plots supervised by the teacher.				
B. SECOND PLAN.				
Instruction.				
Instruction throughout the whole year, to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled.	$20.00 for each teacher not exceeding $150.00 for each School.	$50 00	$18 00	$27 00
School Gardens.				
A pupils' school garden at or in connection with the school, having at least six square rods for experimental and observation plots for each class.				

*This includes teachers who have taken Part I of the course and who undertake to complete the course by taking Part II at the following Summer Session.

†When, with the approval of the local and the Departmental Inspector, the work begins at Easter, a proportionate amount of the grants will be paid, provided an undertaking is given by the Board that it will be continued the year following.

FORM V

When a Board maintains the course prescribed for the Fifth Form, the Minister will pay, on the same conditions, the same grants as are payable for Lower School courses in agriculture and horticulture in the High and Continuation Schools. For particulars, see the Regulations of these Schools.

When also, as authorized below, pupils in Form V continue the course for Form IV with additions selected by the Principal from the course for Form V with the approval of the Inspector, the Minister may pay the teacher in addition to the grant for Form IV a grant for such work, not exceeding the fourth of the grant payable to him for Form IV on the report and recommendation of the local Inspector approved by the Departmental Inspector of Elementary Agriculture and Horticulture.

(*b*) Where in a graded school there are two or more teachers with certificates in Agriculture (see note 6 (1)) conducting classes in Forms III and IV in accordance with the Regulations, the grants shall be apportioned to the teachers as follows: For each of two teachers 7-eighths of that specified above for one teacher; for each of three teachers 6-eighths; for each of four teachers 5-eighths, and so on.

(*c*) If one qualified teacher teaches the subject in different grades in the same school, or in different schools, the grant to him shall be apportioned on the same bases as for more than one teacher in (2) above.

(*d*) When two or more rural schools unite to form a consolidated school the grant to the Board shall be the total amount that might have been received by the individual schools before consolidation; and the grants to the teacher or teachers, as the case may be, shall be those set forth in the schedule for graded schools.

(*e*) When the work is commenced under a teacher without a certificate in Agriculture and afterwards comes under the charge of a teacher with a certificate, the grant payable to the Board for that year will be that one to which it was entitled at the time the work was commenced.

(*f*) When an equipment on which the Departmental grant has been paid to its full value remains unused for two years, the Minister may direct the transfer of said equipment to one of the other schools of the Province.

13. The grants may be expended as follows: For the rental of additional land; for preparing, manuring, or fencing off the garden; for overseeing and caring for the garden through the summer holidays; for the improvement of school outbuildings or grounds by purchase of vines; for the establishment of an arboretum or for the reforestation of waste area of school property; for the purchase of a Babcock milk tester, magnifying glasses for seed studies, meteorological instruments, soil tubes or simple apparatus to be used in demonstrating features of the work; for buying tools, such as may be needed to keep up repairs of fences or garden tools, or to make simple appliances needed in the garden work; for the provision of seeds, bulbs, garden tools, tool racks, labels, garden lines, window boxes, hot beds, cold frames, grass clippers, lawn-mower, etc.; for the purchase or agricultural or horticultural books and charts (not Nature Study charts), or for subscriptions to agricultural or horticultural journals for the school library.

14. In the case of schools which carry on throughout the school year the courses in Agriculture and Horticulture prescribed by the Regulations, the Minister will make the Inspector an annual allowance of $8.00, payable in August, for each such school taught by a teacher with a certificate obtained on a Departmental examination in Agriculture and Horticulture and of $6.00 for each such school taught by a Second Class teacher without the certificate in Agriculture and Horticulture, but with a knowledge of the subjects satisfactory to the Inspector; such payment being subject to the provision that the Inspector has performed satisfactorily to the Minister the duties prescribed above.

VI. PHYSICAL CULTURE

Grants by the Department of National Defence, Ottawa

15.—(1) For the training during the school year in a Public or Separate school of a Cadet Corps an annual allowance of $2.00 per cadet up to a maximum of 50 cadets, and $1.00 per cadet for all in excess of 50 cadets, will be paid to the Cadet Instructor by the Department of National Defence, Ottawa, on the following conditions:

(2) The Cadet Corps shall consist of at least 30 boys, who shall be at least twelve and not more than eighteen years of age.

(3) The Instructor shall possess a certificate of Military Instruction from the Department of National Defence, Ottawa, or be otherwise qualified in accordance with the Cadet Regulations.

(4) The work of the Cadet Corps shall be reported to the Minister of National Defence, Ottawa, and the Minister of Education, Toronto, as satisfactory on inspection by a Military Inspecting Officer of the Department of National Defence.

(5) The allowance will be calculated on the number of enrolled cadets present at the annual inspection; and, in addition, those whose absence can be satisfactorily accounted for by the Inspecting Officer.

(6) In calculating the above allowances, a Cadet Corps shall mean the detachment, platoon, company, or battalion, as the case may be, affiliated with any one school.

(7) In the case of Cadet Corps authorized subsequently to March 1st in any year, the proportion of the above allowance, if any, that may be paid will be decided at District Headquarters.

(8) All claims are to be submitted to District Headquarters for approval, before payment can be made.

16.—(1) Should the Inspecting Officer be unable to give a certificate of efficiency to a Cadet Corps at the Annual Inspection, he may recommend a special allowance for the Cadet Instructor. In estimating the amount of this special allowance, the Inspecting Officer will take into consideration the number of drills performed and the number of cadets partially trained. In no case may this special allowance exceed one-half the allowance authorized for an efficient corps.

(2) A grant towards the provision and upkeep of uniform of $1.00 for each cadet inspected in a complete, serviceable, military uniform, and twenty-five cents for each cadet inspected in a military headdress, will also be paid annually by the Department of National Defence, Ottawa, upon the certificate of the Inspecting Officer to the School Board providing such uniform, or to the cadet who has himself provided it. Claims for such allowance must be approved at District Headquarters.

Grant by the Department of Education, Ontario

17. Where a Cadet Corps has been duly established in connection with a Public or Separate School, an additional annual grant of $50 will be paid to the Board by the Ontario Department of Education on the following conditions:

(1) There shall be at least 20 pupils in the Corps who shall be at least fourteen years of age and not over eighteen.

(2) (*a*) The Instructor of each cadet company shall be either a school teacher holding a cadet instructor's certificate, or an officer of the Active Militia or on the retired list or a non-commissioned officer of the militia, qualified as a Sergeant at a Royal School of Military Instruction, or any creditably discharged non-commissioned officer from His Majesty's Imperial Forces or from the Permanent Forces of Canada.

(*b*) The Instructor shall hold a certificate as Supervisor in Physical Culture, obtained on a Departmental examination.

(3) The work in Physical Culture of the whole school shall have been reported to the Minister of Education as satisfactory by the visiting School Inspector.

(4) The grant of $50 shall be spent as an addition to the Instructor's ordinary salary or on the equipment for Physical Culture as the Board may determine.

VII. RURAL SCHOOL LIBRARIES

18.—(1) The special Legislative grant in aid of Rural School Libraries, not including Continuation School or Fifth Form libraries, will be apportioned and paid by the Minister as a percentage, in addition to the General Grant on Equipment, on the value of all library books purchased before October 1st in each year, provided no school receives more than $10.00, and no purchase is less than $10.00, and provided the books prescribed in Regulation 3 (1) (*b*), p. 9 of the General Regulations of the Public and Separate Schools are not included.

(2) All applications for this grant shall be made by the Boards through the Inspector, on or before the 15th day of October. The Boards shall supply the Inspector with all the information he may require in regard to the purchase of the books, including vouchers from the booksellers.

(3) The Inspector shall make application to the Department not later than the first day of November, on a form to be provided, which must be forwarded to the Department.

VIII. NIGHT SCHOOLS

19.—(1) The Legislative Grant to Boards that maintain Night Schools in accordance with the provisions of Regulation 11, p. 13, of the General Regulations of the Public and Separate Schools, will be apportioned and paid by the Minister on the total salaries of the staffs as follows:

In cities with populations of 150,000 and over, one-sixth; in other cities, one-third; in towns, one-half; and in villages and rural school sections, two-thirds.

(2) Where two or more rural school boards unite for the purpose of carrying on a night school, the Legislative Grant shall be three-fourths of the total salaries of the staffs engaged. Such night school shall be conducted in the school buildings of one or other of the contracting boards, upon such days of the week in each as the contracting boards may decide.

IX. AUXILIARY CLASSES

20. The Legislative grant for Auxiliary Classes will be apportioned annually, as follows, for the preceding School Year, on the report of the Inspector of Auxiliary Classes, to each School Board or other Educational Authority responsible for the maintenance of the class, that complies with the Regulations:

(1) An Auxiliary Class which is not a Training Class.

(*a*) A grant of $100.00 on school room accommodation for each class.

(*b*) Fifty per cent. of the excess of each Auxiliary Class Teacher's salary over the usual annual salary paid by the Board to the teachers of corresponding grades of the Public or Separate Schools. Maximum grant $50.00.

(*c*) Twenty per cent. of the value of the approved special equipment for the Class or Classes. Maximum grant $100.00. In no case shall the total grants for equipment exceed the cost of same.

(*d*) An annual grant of $100.00 for approved vocational training in Gardening, Farming, Household Work, Industrial Work, given to not fewer than 16 adolescent pupils in any Class by a competent instructor.

(2) An Auxiliary Training Class.

(*a*) In cities of more than 100,000 population, grants as in Subsection 1 above.

(*b*) In cities of 100,000 or less, or in towns, grants as in Subsection 1 above, with the exception that the grant on school room accommodation shall be $150.00.

(*c*) In a Training Class composed entirely of rural children, established on the plan outlined in Section VI of the Regulations for Auxiliary Classes (Circular 22), or any modification thereof, approved by the Education Department.

(i) $150.00 on school room accommodation.

(ii) 50% of the excess of each Auxiliary Class Teacher's salary over the usual annual salary paid by the Board to the teachers of corresponding grades of the Public or Separate Schools. Maximum grant $50.00.

(iii) 20% of the value of the approved special equipment. Maximum grant $100.00. In no case shall the total grants for equipment exceed the cost of same.

(iv) 40% of the cost of transportation. Maximum grant $100.00.

(v) 40% of the cost of cottage maintenance. Maximum grant $200.00.

(*d*) In a Training Class composed of both urban and rural school children, the grant shall be adjusted on the basis set forth in (*a*), (*b*) and (*c*) of this Subsection, having regard to the number of rural school and urban school children constituting the said class.

(*e*) In a Training Class with two teachers as in Section VII of the Regulations for Auxiliary Classes (Circular 22), one and one-half times the grants specified in (*a*), (*b*), (*c*) or (*d*) of this Subsection.

X. CONSOLIDATED SCHOOLS

21.—(1) Out of the sums apportioned annually by the Legislature for Consolidated Schools the following grants shall be paid to Boards of said schools complying with the Regulations of the Department of Education:

(*a*) *A building grant* to be paid on the basis set forth below:

Class I. When the cost of the building and site is less than 10 per cent. of the total equalized assessment of the Consolidated School district, 40 per cent. of cost of building and site up to a maximum grant of $20,000.

Class II. When the cost of building and site is at least 10 per cent., but less than 20 per cent., of the total equalized assessment of the Consolidated School district, 45 per cent. of the cost of building and site up to a maximum grant of $22,500.

Class III. When the cost of the building and site is 20 per cent. or more of the total equalized assessment of the Consolidated School district, 50 per cent. of the cost of building and site to a maximum grant of $25,000.

NOTES: (1) All building contracts must be submitted for the approval of the Minister.

(2) A proportion of the grants under (1) (*a*), the amount to be determined by the Minister, may be paid during the progress of the construction of the building upon progress certificates furnished the Minister and approved by him.

(*b*) *Grants on Transportation of Pupils.*

(i) Class I. When the contract cost of transportation is less than 5 mills on the equalized assessment of the Consolidated School district, 30 per cent. of contract cost.

Class II. When the contract cost of transportation is at least 5 mills but less than 10 mills on the equalized assessment of the Consolidated School district, 37½ per cent. of contract cost.

Class III. When the contract cost of transportation is 10 mills or over on the equalized assessment of the Consolidated School district, 45 per cent. of contract cost.

(ii) In the Districts and unorganized Counties, the grants shall be 60 per cent. of the contract cost of transportation.

(*c*) *An annual fixed grant* on salaries, of $100.00 for each full-time teacher in a Consolidated School, whose annual salary is at least $600.00.

(*d*) *An equipment grant* for providing the special equipment for Consolidated Schools prescribed under Sections 15 and 16 of the Regulations for Consolidated Schools, apportioned and paid by the Minister as follows: For the first year, 40 per cent. of the value of such equipment to a maximum grant of $400.00 and, for each of the three years following, 20 per cent. to a total maximum grant of $200.00.

(*e*) *Initial equipment grants* of (i) 25 per cent. of the value of the approved equipment not included in (*d*) above; such grant not to exceed a maximum of $200; and (ii) 25 per cent. of the cost of the conveyances purchased by the Board for the transportation of the pupils, such grant not to exceed a maximum of $1,000.

(2) Out of the sums appropriated by the Legislature for Public Schools, the Boards of Consolidated Schools that comply with the Regulations of the Department of Education shall be paid annually all the grants specified in Instructions to School Inspectors, Nos. 12 and 13, and in the Regulations governing Public and Separate Schools, on the same basis and conditions as set forth for rural Public Schools.

(3) The Boards of Consolidated Schools shall share, on the same basis and conditions as set forth for rural Public and Separate Schools, in the apportionment of the Special Legislative grant voted for the purpose of encouraging rural school trustees to pay adequate salaries to their respective teachers.

(4) Where a Continuation School is established in connection with a Consolidated School, such Continuation School shall be entitled to Legislative and County grants apportioned on the basis and paid on the same conditions as provided for in the Act and Regulations governing Continuation Schools.

(5) Where a Community Hall has been established in connection with a Consolidated School, the Board of such School shall be entitled to the grants as set forth in sections 3 and 8 of the Community Halls Act as follows:

3.—(1) The Minister (i.e., the Minister of Agriculture) may grant aid to the municipal corporation of a township for the purpose of assisting in providing for a community hall and the establishment and laying out in connection therewith of an athletic field, but such grant shall not exceed an amount equal to twenty-five per cent. of the cost of the building or of that part of the building designed for a community hall and exclusive of the cost of the lands required for building and grounds, nor shall such grant exceed the sum of $2,000 in any one case, but grants may be made for the establishment of more than one community hall and athletic field by the corporation of any one township.

8. The Minister (i.e., the Minister of Agriculture) shall have power to make grants to the board of trustees of any Consolidated School which provides athletic grounds of satisfactory area, and a community hall in or in connection with the school, on the same terms as herein set forth, except that such grounds and community halls shall be managed and conducted under the Regulations of the Department of Education, and such property shall be vested in the boards of the Consolidated School, provided always that the community halls and athletic grounds shall be available for the purposes permitted by the Regulations.

NOTE.—Consolidated School Boards that wish to take advantage of the provisions specified in Section (5) above must present the plans for the Community Hall for the approval of the Minister of Agriculture before construction is undertaken.

CONTINGENCY OF GRANTS BY ONTARIO DEPARTMENT OF EDUCATION

22. If in any year the amount voted by the Legislature of Ontario for any of the services recognized in Regulations 1-21 above is insufficient to pay the grants in full, the Minister may make a *pro rata* reduction in the case of such grants.

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